
MINUTES

**Newfoundland and Labrador Health Libraries Association
2017 Annual General Meeting
Friday, May 5, 2017 3:45 p.m.
MCM117, Health Sciences Centre
Memorial University**

Present: Melissa Glover, Mark Brown, Pam Morgan, Michelle Swab, Lindsay Porter, Dion Fowlow, Jordan Pike, Alison Farrell (recording secretary), Karen Darby, Michael Power, Kate Shore, Kristen Romme, Shannon MacAlorum (Chair), Barbara Reid

Minutes taken by Alison Farrell

1. Approval of Agenda - approved as presented. Adopted by Michelle Swab, seconded by Kristen Romme. Carried unanimously.
2. Minutes of May 6, 2016 - adopted as amended, noting the changes below. Motion made by Michelle Swab, seconded by Pam Morgan. Vote was unanimously carried.
 - a. From item 4 - Executive Vacancy - there should be a slash between 2015 and 2016.
2. Business Arising - none
3. [President's Report](#) - Accepted as presented. No discussion.
4. [Treasurer's Report](#) - Pam Morgan motioned to accept the report. Seconded by Kate Shore.
5. New Business
 - a. CHLA Chapter Gift - Shannon McAlorum to pick out chapter gift about \$40 - Motion made by Kate Shore, seconded by Mark Brown. - vote was unanimous.
 - a. CFLA Truth and Reconciliation Committee Report - There was some discussion as to whether NLHLA should prepare a response to the CFLA report. It was decided to see what CHLA/ABSC's response would be. It was suggested that each member of NLHLA should read the report. If there are suggestions for ways NLHLA can implement the recommendations from the report or change the way in which we conduct the association, they should be sent to the executive.
 - b. Gift for Quentin - Quentin Holbert produced and directed the promotional video for the upcoming CHLA 2018 annual conference to be held in St. John's, NL, June 2018. There was some discussion on the value of a gift for Quentin, as well as the type of gift to be given. Lindsay

Porter put forth a motion to give a gift valuing \$100 to Quentin Holbert. This was seconded by Kate Shore and the vote was unanimous.

2. Roundtable

a. HSL - Pam Morgan - Mary Downey is back. Lindsay Porter has been renewed for a year contract. Pam Morgan is now a division head and in charge of archives and IRM. Our new system is up and running and in the process of being cleaned up. MUN is putting out tenders for new services for primary book vender. In the fall, tenders will be put out for our primary serials vender tenders. Melissa Glover and Janet Bangma are involved in 50th anniversary of med school.

a. Jordan Pike - Eastern Health Department of Research - lost a clerk position which was shared between the Waterford and St. Claire's. Addictions library closed and the position came to the Dept of Research. Heather Cooke was in that position and is now at the Janeway Resource Center located in the Agnes Cowan hostel. Barbara Reid will be joining the Dept of Research. Barbara Reid now has full time library duties and has expanded the table of contents service. The Vice President of Eastern Health has resigned. The new VP is Elaine Warren.

b. Michael Power - Central Health - not much has changed. They have been hit hard with budget and as a result have had to cut a number of journals.

2. Elections - There are two vacancies to fill. Kim Hancock has stepped down as of today, so the office of President and the office of Vice President need to be filled. Alison Farrell has one year remaining in her term as treasurer/secretary.

a. President - by acclamation, Michelle Swab

a. Vice - President - by acclamation, Dion Fowlow

2. AOB - none

3. Adjournment - motion for adjournment by Lindsay Porter, seconded by Mark Brown. The meeting adjourned at 4:17pm.