

*NLHLA Annual General Meeting
Minutes, May 20, 2011
The Fluvarium, St. John's*

Present: George Beckett, Heather Cooke, Karen Darby, Sue Fahey, Alison Farrell, Shannon Gordon, Kim Hancock (phone), Stephanie Harlick, Kelly Hatch, Karen Hutchens, Pam Morgan, Debbie O'Reilly, Jordan Pike, Barbara Reid, Heather Roberts, Rebecca Smith, Patti Thistle

1. Agenda.

There were no additions to the agenda.

2. 2009 AGM Minutes

There was one correction to the minutes: Under item 7. Round Table, K. Darby - should read NLLA and not CLA.

Motion to adopt minutes: moved A. Farrell, seconded S. Fahey. CARRIED

3. Business Arising

a. NLHLA Continuing Education Award/Travel Grant. Nothing was done with this the past year; it is a priority for the coming year. We will be looking at sponsorships which might underwrite the cost of this under New Business. There was a question as to whether this was worthwhile for us to pursue as a small organization, since it is a repetition of what is available through CHLA. It was pointed out that many of our members are not CHLA members. There was a question as to whether this included registration for webinars; whether the proposal was for travel or education and if they were meant to be two separate things. It was felt that the more open, the better. It was felt that paying for CHLA membership for someone so they could apply for the CHLA funding was not acceptable. J. Pike was thanked for his work on the draft.

b. There was no other business arising.

4. President's Report K. Hutchens reported that the bowling night social was cancelled due to weather, but that she had not had a big uptake. She will not be able to make it to CHLA and S. Gordon will be representing the chapter at the President's meeting. S. Gordon will also be picking up the chapter gift and bringing to the conference.

5. Secretary-Treasurer's Report

P. Morgan referred to the distributed secretary-treasurer's report. Membership for the past year was in line with membership for the past few years, and has been hovering around 20 members. Two outstanding fees have been paid up. The Association has a healthy bank balance and all bills for the past fiscal year are paid. There are several costs still to come for this fiscal year, including all costs for the conference, such as venue rental, teleconference phone, coffee, and the CHLA chapter gift.

6. New Business

a. Sponsorship

The executive noted that it had wanted to prepare the membership when D. Murdoch indicated to us that he was unsure he would be able to make it and sponsor the lunch. Lunches used to be pay as you go, but we have been fortunate the past few years to have it covered. The executive would like feedback as to how this type of situation should be handled - is it better for the association to absorb the cost, or should we plan for lunch not to be covered and members should not count on this always being included in the conference. It was agreed that members would be prepared to pay for their own lunch. It

was also noted that the executive had trouble getting a library to host this year and had to rent somewhere. The Basilica had been rented before as well. This adds to the cost of the conference. There was a question as to whether we wanted to pursue commercial vendors. S. Gordon will ask how other chapters deal with this while at the CHLA President's lunch. K. Darby noted that the library technicians conference has had a free conference for the past three years and she can provide the executive with a list of free venues. She stated that the unions, particularly CUPE, had given money and that they had lunch, coffee, gifts, and prizes all covered. She indicated that MUNFA has also donated money to NLLA in the past, so there are sources of funds besides the commercial vendors. The key is to apply early enough and, for unions, to know what unions the membership is involved with. People indicated that Eastern Health is NAPE, Memorial is either MUNFA or CUPE. These unions all have monies available for educational purposes such as supporting conferences.

b. Social Events

There was not a huge response to the attempt at a social event. It is unclear if it was the timing of the event or if there is simply no interest. Please let S. Gordon know if you are interested in such events. There were suggestions of putting a team together for a trivia night at Bitters or YellowBelly. The executive is always looking for ideas, especially from outside Memorial; most other members are solo librarians. Also if members from outside St. John's are coming into town, if you let the executive know, we can try and plan an event around your visit.

c. What can NLHLA do for you?

The association normally holds a one-day conference. What would people like to see? More national speakers? More educational opportunities? Comments were generally positive. People liked the conference day, and felt that the mailing list was helpful for other times. Special CE events would be good if the opportunity arose, particularly since a grant is available from CHLA. One past event was the Memorial Research Fair, where NLHLA contributed monies for its members to be allowed to attend. However Memorial has since dropped that requirement and have opened it up to the library community. Members need to tell the executive what they are interested in. If a member sees a session being offered somewhere else, at another conference that you will not be able to get to, send a note to the executive and we will see what we can do about getting that session or a similar one offered here.

7. Round table

- K. Hutchens - The Centre for Nursing Studies is closing in on a date for amalgamation with Memorial's School of Nursing. The date currently being mentioned is September 2012.
- H. Roberts - There are many new initiatives going on in Health & Community Services. Last September there was a total revamp of the floor plan and the library got a proper space. Heather herself also got an office-type space with a lockable door. She has a student to help with reshelving.
- S. Harlick - The Founder's Archive has ongoing acquisitions and is growing. The Archive is undergoing a review of its terms of reference. There is a display in the Faculty of Medicine on the construction of the original Health Sciences Centre. The Archives is working with the Dean of Medicine and other faculty on digitization. Several new

exhibits have been added to the Memorial's Digital Archive Initiative. And after ten years, she is stepping down from the executive of the archives association.

- G. Beckett and others - Relais will be undergoing upgrading June 1, so members should only use Docline for requests that week. Regarding the Nursing Amalgamation, a new building is being planned which is expected to house Nursing, Pharmacy, and Animal Care. Construction will start once the Medical School expansion is complete. The amalgamation also includes a proposal for satellite nursing schools, first in Grand Falls and Labrador. The library is doing a massive weed of its collection. Most audio-visual has been weeded or converted to DVD. The library is currently in the midst of a book weed, looking specifically at all pre-1996 materials. The university library system is looking at some of the new discovery systems for managing e-resources. the first pilot was WorldCat Local (WCL). More are planned for the coming year. And George is retiring in January; stepping down as Associate University Library in September and mainly on leave during the fall.
- B. Reid - The Rural Avalon region has now been added to the Peninsula's territory. She is now doing 60% library work. Demand for literature searches have increased this year.
- K. Hatch - The new Janeway library is now opened, as per her presentation earlier in the day.
- J. Pike – St. Clare's temporary clerk, reported during the round table last year, is still with them after a year.
- H. Cooke - The Addictions Services library re-opened in August after the flood two years ago. They are now located in Mount Pearl Square, although in a smaller space. Heather is also involved in a project to develop resource material.
- R. Smith - The position at Central Health (Gander) has now been filled, after being vacant for 13 months. Becky has been getting settled in and beginning a major collection evaluation, with weeding and updating as needed. There is also some revision of space, as the librarian's space was taken during the vacancy, and getting some policies into place.
- K. Hancock - Western Health is in the planning stages for a new hospital for Corner Brook. At this time, prime space has been allotted for the library, right off the main hospital lobby. It also plans for lots of wireless, breakout rooms, etc. Everything that was requested is so far incorporated into the planning at this stage. The library is posting lists of new books on the hospital intranet and have been getting a lot of demand for material. Kim is a member of the health literacy project and expanding into clinical areas.

8. Elections

Moving from Vice-President to President: Shannon Gordon. Continuing the second year of her term as Secretary/Treasurer: Pamela Morgan. Elected by acclamation as Vice President/President Elect: Alison Farrell.

9. Any Other Business

There was none.

10. Adjournment

Motion for adjournment at 10:25 am.