

*NLHLA Annual General Meeting  
Minutes, May 9, 2008  
Centre for Nursing Studies, Southcott Hall*

Present: Linda Barnett, George Beckett, Paula Clarke, Sue Fahey, Alison Farrell, Brenda Haines, Kim Hancock, Stephanie Harlick, Karen Hutchens, Debra Kearsey, Pamela Morgan, Debbie O'Reilly, Jordon Pike, Heather Roberts, Cathy Ryan, Patti Thistle, Shelagh Wotherspoon

**1. Agenda.**

No additions.

**2. 2007 AGM Minutes.**

No additions. Correction – retirement of Marion Brake (Central Health) was not reported by D. Kearsey but by another NLHLA member. Minutes approved (Moved by A. Farrell, Seconded by P. Morgan)

**3. Business arising.**

None

**4. President's Report.**

D. Kearsey noted she had no activity to report except the NLHLA's Annual Conference and AGM. She thanked the Centre for Nursing Studies for the provision of facilities and meal breaks, and Doug Murdock (Ovid) for hosting the lunch. D. Kearsey will be attending the CHLA conference this year. She will represent us at the Presidents' Luncheon, and deliver our chapter gift of a set of NL slate coasters. She extended a welcome to the new faces around the table. H. Roberts expressed concern about the loss of another library position (NL Occupational Health and Safety Division, Department of Government Services) – that had been held by Mary Varghese who retired last year. Position has not been re-filled.

**5. Secretary / Treasurer's Report.**

There was no secretary business to report. L. Barnett spoke to the distributed Treasurer's report. She repeated the concern H. Roberts expressed which partly contributed to the decreased membership numbers last year (from 22 in 2006/07 to 17 in 2007/8). Numbers for 2008/9 appear to be up again (18 paid to date with several more pending). Present balance is \$1867.11. The only debits resulting from this year's conference/AGM will be travel for K. Hancock. P. Morgan asked about the zero debit value reported for the CHLA chapter gift and the CHLA membership. The gift has been subsidized for the past few years by the NLHLA member who purchased it, e.g. S. Wotherspoon last year. The issue of payment of CHLA membership for NLHLA executive needs clarification. Sometimes executive members are already CHLA members (individual or institutional), and sometimes the requirement for incoming executive gets lost. A. Farrell thought only the President's membership could be covered by the NLHLA. L. Barnett will check the NLHLA constitution concerning membership payment by the Chapter. She will also have additional information added to our website concerning CHLA Chapter requirements. Treasurer's report was approved (moved by P. Morgan, seconded by K. Hutchens).

**6. New business.**

**a) Webcasting**

D. Kearsey reported that she had explored possibility with B. Reid for using health care authority facilities but there were difficulties. G. Beckett indicated that if NLHLA was at

the University next year, providing a webcast or hosting archived copy might be possible. NLLA tried webcasting this year. K. Hutchens noted that there were some glitches but it did allow remote participation, e.g. Labrador (by phone), Stephenville, and Twillingate.

#### b) AGM Timing

L. Barnett spoke to the difficulties of holding NLHLA's annual meeting during May where there are typically a number of competing conferences. Several alternate times were considered. The general consensus was that late April was a reasonable alternative to May and could be considered next year.

#### c) CE topics

D. Kearsey asked for suggestions for future CE sessions, and to send any ideas along. S. Harlick suggested the nursing archives and museum located on 5th floor Miller Centre. A further idea was for an archives tour day.

### ***7. Round Table Updates***

- Debra Kearsey (Waterford Hospital, Eastern Health) - although Eastern Health has amalgamated departments, much is still status quo. Library services really haven't changed yet, and their director is waiting to see the library consultant's report.
- Kim Hancock (Western Memorial Regional Hospital, Western Health) the integration of acute care has expanded their services to people they haven't really serviced before. All departmental resource material is now recorded and being handled for the whole region. There is a new intranet, with listings of library resources. There are various environmental issues with the aging building. Library carpet is being replaced, and new shelving added. Organization is in process of strategic planning, with an upcoming internal library needs assessment. Not sure of timing or applicability relative to the surveys referred to by G. Beckett (his update on the Provincial health library services review)
- Jordon Pike (St. Clare's Hospital, Eastern Health) - as D. Kearsey noted, things are largely status quo. He has created an internet site for their portal.
- Alison Farrell (Health Sciences Library, MUN) - is the new secretary for CHLA. Involved in space reorganization of library.
- Pamela Morgan (Health Sciences Library, MUN) – Also involved in the space reorganization, and the serials review and identification of journals for shredding. The new computer lab will accommodate 84 and includes privacy walls and clicker technology. Paula Clarke is the new contractual librarian for L. Barnett's sabbatical.
- Brenda Haines (Centre for Nursing Studies) - Cathy Ryan is retiring end of month. White paper issues still being addressed and again library services largely still status quo. Projects have included upgrades to the computer lab (all new computers) and a weed of material. Accreditors recently visited and there was no negative feedback. Debbie O'Reilly is now the CNS webmaster.
- Stephanie Harlick (Founders Archive, Faculty of Medicine, Health Sciences Library) - was heavily involved in creating a virtual exhibit Early Days of the Medical School, and the 40th anniversary celebration, which was recorded using E-Presence. Dr. Henry Galt papers have been processed. Sylvia Ficken helped design a permanent vinyl poster display set for promotion of the Archives. Stephanie is on the executive for the Association of Newfoundland and Labrador Archives, and the Association of Heritage Industries.

- Shelagh Wotherspoon (Health Sciences Library, MUN). She is retiring in the fall. In addition to the Bibliography (earlier presentation), she worked on creating a database for the Dean of Medicine showcasing research done by full time members of the Faculty of Medicine.
- Karen Hutchens (Central Health) – she is new librarian at Central. Marion Brake retired and the decision was made to hire a librarian to fill that position. The library also has a new manager to whom they report, and she is a strong library supporter. Ellen Fewer, library technician at Grand Falls, has now officially retired, and Brian Hammond has been hired (part-time). Their new catalogue (Alexandria) is still under work. Sue Fahey did an in-house day session which was well received. There has been a donation through the health foundation which will be applied over several years - first purchases include bookshelves, books, and the starting of a consumer health section for the library.
- Heather Roberts (Dept of Health and Community Services) - her role and the organization has changed, and she is now more involved in policy development and research. Access to NLHKIN in her branch has created more work eg document delivery use - staff in other branches now starting to ask for NLHKIN access also. Also currently involved in the health library review, and some concerns that final report may be delayed til September.
- George Beckett (Health Sciences Library) - there is a major restructuring of library space. A-F periodical section now gone to be replaced by the computer lab. Paper journal collection will be 50-70% eliminated. As part of restructuring, anticipate more public seating space and some furniture upgrades. Betty Wong and Peggy Collins retired past year. Remaining old carpet will be replaced. A new group projects room, including projector/screen, was created. There was a staff reorganization of document delivery and circulation into lending services. The medical school is expanding its faculty by a third, and a new building extension and research area is coming.

#### **8. Elections**

Elected by acclamation for 2008/09 were: Debbie O'Reilly as President, Jordon Pike as Vice President/President Elect, and Linda Barnett as Secretary/Treasurer.

#### **9. Any Other Business.**

S. Harlick asked whether the question raised last year (whether to change NLHLA and its relationship with NLLA) had been decided. It was decided and noted in the minutes that NLHLA would continue as is. There was no further business.

#### **10. Adjournment (Moved by Sue Fahey, seconded by Brenda Haines).**

Minutes submitted by: L. Barnett